**Minutes of Executive Board and Council Meeting of ASCPaLM**

**in the 16th ASCPaLM Congress 2020**

1. **Date:  January 16th. 2021, 14:30-16:00 (Jakarta time)**

Venue: Zoom meeting

<https://us02web.zoom.us/j/82566388242?pwd=d3l0RzVMUHkxdTlQdWprdXNYUllwZz09>

Meeting ID: 825 6638 8242

Passcode: 500465

1. **Attendees:**

Prof. Hayato Miyachi (President, Japan)

Prof. Gye-Cheol KWON (Vice President, Korea)

Prof. Po-Ren Hsueh (Secretary and Treasurer, Taiwan)

Prof. **Lia Gardenia Partakusuma (Indonesia)**

Prof. Hwan Sub Lim (Korea)

**Prof. Ida Parwati (Indonesia)**

Prof. dr Aryati (Indonesia)

Prof. **M. Oyundelger (Mongolia)**

Prof. Masami Murakami (Japan)

Prof. Teguh Triyono (Chairman, 16th ASCPaLM Congress 2020, Indonesia)

Apologies for the absence:

Prof. Masahiro Koshiba (Japan)

Prof. Tjin-Shing Jap (Webmaster, Taiwan)

1. **Approval of Minutes:**

Previous Minutes of Executive Board and Council Meeting was presented by Prof Hayato, and then approved by all attendees.

**4. Members of executive board and council (2021-2022)**

|  |  |  |  |
| --- | --- | --- | --- |
| Position | Name | Country | email |
| **Executive Board members** | | | |
| President | Gye-Cheol Kwon | Korea | kckwon@cnu.ac.kr |
| Immediate past President | Hayato Miyachi | Japan | miyachi@is.icc.u-tokai.ac.jp |
| Vice President | Po-Ren Hsueh | Taiwan | hsporen@ntu.edu.tw |
| Secretary General | Teguh Triyono | Indonesia | pakteguhtri@yahoo.com |
| Webmaster | Tjin-Shing Jap | Taiwan | tsjap1119@gmail.com |
|  | | | |
| Council members | **Ida Parwati** | **Indonesia** | idaparwati2008@gmail.com |
| Aryati | **Indonesia** | dr\_aryati@yahoo.com |
| Masahiro Koshiba | Japan | [mkoshiba@hyo-med.ac.jp](mailto:mkoshiba@hyo-med.ac.jp) |
| Masami Murakami | Japan | mmurakam@gunma-u.ac.jp |
| Hwan Sub Lim | Korea | [jlimhs@scllab.co.kr](mailto:jlimhs@scllab.co.kr) |
|  | Korea |  |
| **Namid Munkhtuvshin** | **Mongolia** | icplab@magicnet.mn |
| **M. Oyundelger** | **Mongolia** | onukha69@yahoo.com |
|  | Kuei-Pin Chung | Taiwan | gbchung@ntu.edu.tw |
|  | Jen-Shiou Lin | Taiwan | linjs2005@gmail.com |

**5. Financial reports**

5.1. The balance at ASCPaLM bank account

As reported by Secretary treasurer, the balance as per 2021 January 16th: USD 442.00

5.2. The current balance for maintaining fee of the ASCPaLM website

(..kindly Prof Jap confirmed this, as webmaster)

5.3. The balance under the management by Indonesia (Lia)

After the 2019 Xi’An, China WASPaLM, the balance: 2,730 USD

5.4. The expenditure of 16th ASCPaLM Congress 2020, Indonesia

In Indonesian rupiah (IDR)

|  |  |  |
| --- | --- | --- |
| 1 | Meeting room | 2,500,000 |
| 2 | Drinking water | 31,500 |
| 3 | Video rental | 1,500,000 |
| 4 | Zoom | 10,000,000 |
| 5 | Website | 1,589,500 |
|  | **Total** | **15,621,000 (USD 1,093.73)** |

As a note that this meeting was organized by Indonesian Society without sponsorship because of pandemic situation. ASCPaLM will help to reimburse it according to the ability of the organization, and the rest will be the responsibility of Indonesian Society.

**6. Report on the preparation of 16th ASCPaLM Congress 2020 in Indonesia**

This congress was organized postpone from the earlier schedule, caused by pandemic situation, and indeed held in January 16th 2021 as an online one day meeting. The congress consisted of scientific meeting in the morning with topic of pandemic Covid-19 from each country member view, and then followed by executive Board and Council Meeting in the afternoon. The scientific and executive board and council meeting were hosted successfully. The meeting were joined by 1,248 participants: Indonesia 1,111 ; Malaysia 2 ;China 1 ;Korea 1 ;Mongolia 3; Taiwan 13 ;Japan 30. Final report was enclosed in another file.

**7. Report of activity of each Society (2020-2021)**

All country member reported the scientific activity during pandemic with the topic of Covid-19, using online or hybrid platforms.

**8. Expansion of member countries of ASCPaLM**

Some countries i.e Iran, China, India, Singapore, Malaysia, Vietnam were expressed their interest to join ASCPaLM. For now, Iran can be the affiliate member with no obligation for annual fees.

**9. Future plan**

9.1. Any plan of joint symposium

Prof Murakami reported, A joint symposium in WASPALM 2021 to be held in Uruguay by 4-7 November. Poster and presentation will be available, the members were invited to join this meeting, with their own budgets.

**10. Any other business**

Exchange program of resident training based on MOU will be implemented after the pandemic. An initial draft for the program will be made by Prof Ida. First exchange lecture will be coordinated which appropriate with this situation, and will be planned every 3 months.

　 Virtual education course will be planned as a part of resident training (Ida will make a contact with Prof. Tatsuo Shimosawa in Japan).

Prof Hayato asked what the kind of resident/ lectures to be programmed, and it can try the program with an online lecture. Prof Ida will send the program draft include the budget, transportation, accommodation etc.

**11. The next Executive Board and Council Meetings**

Prof Hayato mentioned how the possibility held in Uruguay? Or in other meeting as optional, now could not decide, waiting and seeing the situation.

**12. Closure of the meeting**

Prof Hayato closed the meeting with thanking to attendees.

This minute was recorded by Teguh Triyono, Secretary and Treasure.